



The Shrewsbury Housing Authority

Snow Removal Policy

The Shrewsbury Housing Authority is responsible for snow removal at:

36 North Quinsigamond Ave: (Towers) parking lots, walkways, exit doors, dumpster and patio.

24 Francis Gardens: parking lots, walkways, fire hydrants, dumpsters and decks.

11 Elizabeth Gardens: parking lots, walkways, fire hydrants, dumpsters and decks.

241-247 Holden St: parking lot

73-75 South St: parking lot and walkways at 75.

The Maintenance Supervisor will let the staff know the schedule for the storm. If it is a snow storm, the staff will start moving snow at 2". If it is an ice storm, the staff will be in 1 to 2 hours before the storm. The maintenance staff will stay for the duration of the storm. During the winter, the staff will check all sites daily for any hazards and salt as needed. All the trucks, equipment and cans will be full with fuel, checked the status of equipment and spare parts. After the storm, the equipment will be checked and repaired as needed. Any stock used will be replaced.

Three maintenance staff members will report to Francis Gardens. Two staff members will be on the tractors and shoveling clearing snow from walkways and fire exits. One staff member will be in the truck plowing the parking lot. He will also be plowing the parking lot and clearing the walkway at South St. One maintenance staff will be plowing parking lot and walkway at the Towers and Elizabeth Gardens. He will also be plowing the parking lot at Holden St. The driveways, parking lots, main walkways, emergency exits and fire hydrants will be kept open during storm. Secondary walkways, decks and dumpsters will be cleared at end of storm. Residents are responsible for cleaning their vehicles. Maintenance will clear individual parking spaces after all snow has been cleared.

At certain times it may become necessary for maintenance to request residents to move their vehicles temporarily. Salt will be put down on parking lots, walkways and dumpsters when the snow has been cleared.

When the maintenance staff is working on snow removal, please be considerate and stay away from the equipment.

When the storm is over, we would like the tenants to move their vehicles so maintenance can clear the spots. If the snow is not removed from the parking spaces, it becomes a hazard as the snow will melt into the parking lot or walkway and turn into ice as it freezes causing a slipping hazard.

Please do not have your vehicle overhang the sidewalk. This makes it difficult to clear the snow properly.

Always remember, it is difficult time of year to travel. Please look at the forecast and be careful.

Thank you

Shrewsbury Housing Authority